IPD Stage 3UT1 – Utilities Unit QA Checklist

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| --- | --- |
| **SPOT ID/Project TIP #:** | Click to edit. |
| **County:** | Click to edit. |

3UT1 – Utilities Environmental Permit Plans and Narrative

| **Item #** | **Review Item** | **Acceptable** | **Unacceptable** | **N/A** |
| --- | --- | --- | --- | --- |
|  | **Deliverables** | | | |
|  | QC for narrative is submitted and complete and has been reviewed. |  |  |  |
|  | QC for Utilities Environmental Permit Plans is submitted and complete and has been reviewed. |  |  |  |
|  | QC for Wetlands Impacts Summary is submitted and complete and has been reviewed. |  |  |  |
|  | QC for Buffer Impacts Summary submitted and complete and has been reviewed. |  |  |  |
|  | Coordinator QC Certification has been completed and submitted. |  |  |  |
|  | **Narrative** | | | |
|  | Impacts, minimization measures and avoidance measures are clearly described for each site and for every existing utility in the narrative. |  |  |  |
|  | The narrative is consistent with the plans. |  |  |  |
|  | **Wetland Impacts Plans** | | | |
|  | Wetland impact plans are included if required. |  |  |  |
|  | The most recent wetland file was used. |  |  |  |
|  | Impacts are shown correctly on plans. All impacts are shown. Impacted areas on hydro plans are not shown as impacted areas on utilities plans. |  |  |  |
|  | Impacts have been minimized or avoided to the extent possible |  |  |  |
|  | Required profiles were included with environmental boundaries delineated. |  |  |  |
|  | Environmental lead in in agreement with impacts as shown. |  |  |  |
|  | **Buffer Impacts Plans** | | | |
|  | Buffer impact plans are included if required. |  |  |  |
|  | The most recent wetland file was used. |  |  |  |
|  | Impacts are shown correctly on plans. All impacts are shown. Impacted areas on hydro plans are not shown as impacted areas on utilities plans. |  |  |  |
|  | Impacts have been minimized or avoided to the extent possible |  |  |  |
|  | Environmental lead in in agreement with impacts as shown. |  |  |  |
|  | **Wetland Impacts Summary Sheet** | | | |
|  | Summary sheet is accurately completed |  |  |  |
|  | **Buffer Impacts Summary Sheet** | | | |
|  | Summary sheet is accurately completed. |  |  |  |

*For items marked* ***Unacceptable****, provide comments or action items in the table below.*

| **Item #** | **Comments and Action Items** |
| --- | --- |
| Click to edit. | Click to edit. |

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| ***This checklist may not be comprehensive to every project. All items may not be applicable for smaller projects. It is the responsibility of the reviewer to ensure that an adequate review is performed.*** | | | |
| **QA Reviewer Name:** | | Click to edit. | **Date:** | Click to edit. |
| **QA Reviewer (Signature):** | |  |  |  |